



Student Code of Conduct for Remote Learning

This code of conduct outlines expectations of students and parents/carers during remote learning and is an addendum to the in UTC Code of Conduct that all students have signed.

Much of this echoes our expectations of students in lessons when in the UTC and it is designed to help students gain the most benefit from remote/online learning.

- I will register my attendance online between 08:45 and 09:00 daily Monday-Friday and attend all timetabled lessons.
- I will be responsible for my behaviour and actions when using technology (Microsoft Teams and other interactive applications), this includes the resources I access and the language I use.
- I will only use the UTC website, Microsoft Teams, Zoom and other websites or platforms as directed by the teacher and will only upload material that is related to my learning.
- I will make sure that all my communication with students, staff or others using technology is responsible and sensible.
- I understand the same behaviour and work expectations that are set within a classroom apply to remote learning and fall within the remit of the UTC Behaviour Policy.
- When taking part in remote/online learning sessions, I will make sure that.
 - my environment is quiet and free from distractions
 - the background (and foreground) is appropriate and as neutral as possible (please be mindful of what is visible behind you/in front of you)
 - I am appropriately dressed (no pyjamas!)
 - I remain attentive.
 - I communicate in a courteous way at all times to both teachers and fellow students
 - I will mute my sound until requested otherwise
- I will not record or take photos of my classmates or teachers during a face-to-face sessions.
- I will not deliberately browse, download, upload or forward material that could be considered offensive or illegal. If I accidentally come across any such material I will report it immediately to my teacher or my parent.
- I will not share resources or videos created by my teachers with anyone who is not a student or member of staff at Bucks UTC
- I will not share any UTC content on social media platforms
- I will not reveal my passwords to anyone.
- I understand that when using Microsoft Teams and other applications provided by the UTC that my use can be monitored and logged and can be made available to my teachers.
- If live lessons are used, I understand that this may be recorded by the teacher to enable this to be shared with the student group and to be made available to any student who missed the live lesson.
- I will continue to follow the rules regarding my use of technology as outlined in the UTC's ICT Acceptable User Agreement.